

Minutes  
CareerSource Northeast Florida Executive Board Meeting  
December 5, 2018

The FCWD, Inc., Executive Board meeting was called to order by Chair Elaine Johnson on Wednesday, December 5, 2018 at 9:03 a.m. at the CSNEFL Corporate Office, 1845 Town Center Blvd., Suite 250, Fleming Island, FL. The following members participated, representing a quorum:

Darryl Register	Dan Vohs	Elaine Johnson
Clay Lyons	Joe Pickens	Jake Schickel
Eda Edgerton		

Staff: Bruce Ferguson, Cheryl Taylor, Candace Moody, Jay Loy, Steven Dionisio, Dianna Davis, and Diane Nevison

Others: Joan Long (FCTC)

**Public Comment:** None.

**\*Action Items**

**\*Approval of Minutes**

**Motion made by Darryl Register and seconded by Dan Vohs to move approval the September 27, 2018 Executive Board minutes as written; motion unanimously carried.**

**Discussion Items**

**Finance Update**

The schedule of training expenses through October 2018 (period July 1, 2018 through June 30, 2019) was reviewed. Based on state guidance 30% of WIOA Adult Dislocated Worker dollars must be spent and we are at 51%. Our overall WIOA funds expenditure rate in the various funding streams is on target at 37% through October. Youth expenditures are behind which is normal because major contract payments come later in the program year. Welfare Transition funds are behind at 23% versus 33% and are being tracked closely; special training projects are being looked at to insure those funds are spent by the fiscal year end.

Our auditors, Powell and Jones, completed their onsite work and will present the audit report at the January Full Board meeting. Powell and Jones wanted Board members to be aware that annual leave is a fully funded cost with money taken out every pay period and put into a separate FCWD Consortium checking account to ensure staff would get paid their annual leave in case of a shut down.

Congress passed the Labor Human Health Services budget and our July 1 funding numbers will be known in January which is earlier than normal.

Clay Lyons had some questions/comments. 1) Are FCWD Board Officers bonded? Yes, there is Directors and Officers Board Insurance for all Board members; 2) As Treasurer, he receives copies of bills when they are paid, and he would like more description in the memo section. Yes, staff can do that; 3) For the record for this committee he reviews travel vouchers and they look good; and 4) Can staff provide assistance to a young man in Baker County trying to get retrained in aviation at Cecil Field? Yes, he can contact staff at the Baker CareerSource center and may be eligible for a WIOA scholarship depending on his circumstances.

**October Employment Stats**

The October 2018 regional unemployment number is 2.9%, .07 % lower than last year's rate of 3.6%. Employment new job numbers from October 2017 - October 2018 are 15,000. There is positive job growth in almost every industry sector. The state also has healthy net new jobs for the year of 230,000. Numbers are being watched closely as there is talk of a recession down the road. For now, everything is very robust and we are challenged to meet business's needs. Question: Will there be implications with Wayfair

opening a distribution center next to the Amazon facility at Cecil Field? Wayfair will need to offer a competitive wage because they are similar industries. Some of Amazon's seasonal workers may move over to Wayfair's full-time positions. There is good job growth for the Cecil Field area and northwest quadrant. On a negative note, GE Finance Call Center on the southside, is laying off 150 workers the end of January. Our Rapid Response team has reached out to GE and we are waiting to see if they want our staff to talk to their people. With the current economy they should not have problems finding similar jobs.

### **Sector Strategies – Healthcare – A Prescription for the Future**

A successful healthcare sector strategy luncheon event was held last Friday at Memorial Hospital with over 65 front line people in attendance (High School Guidance Counselors and CTE Directors from each school district in our 6 counties area, staff from Georgia's workforce board to the north of us, and college representatives from other regions in Florida). The event was "A Prescription for Future – Healthcare Career Opportunities". Employer and educational panels discussed the various health care opportunities available (not just in nursing), i.e., maintenance, plumbers, electrical, housekeeping, etc. It was well received and gave educational partners a better understanding about the job opportunities available that they can share with their students. They also took a tour of the various hospital departments and saw the work that goes on in those jobs...seeing, touching, and feeling it rather than just hearing about it made a big difference.

Two important issues that fell under the radar and were not addressed at this event: 1) the lack of training instructors in the health care industry, and 2) the shortage of clinical site for students to complete training and the amount of time it takes students to complete training. More money can be made doing the job or teaching in private sector. Candace stated a strategic move for CSNEFL would be to supplement instructor's salaries and make it more feasible for good people to want to teach. Dr. Pickens added the shortage of clinical sites is not due to the lack of cooperation by educational partners but the time it takes students to complete training. There was a lot of discussion and comments about this topic by members.

Counselors requested the development of an online educational portal showing what is available by CSNEFL. This on-line information is already available but needs a lot of searching to find it. Staff will investigate repackaging it with links with the sectors identified here. It will not be expensive to do and will help counselors increase their capacity and be more effective in helping students.

A parent academy presentation was also done at Frank H Peterson High School the end of October on opportunities in the various targeted industries.

We looked at our strategy and are telling our story and informing upcoming job seekers and graduates about career opportunities. These 2 events are examples of the efforts we are making to do that across the community.

### **Legislative Update/Governor's Transition**

The packet includes a 2018 general election and legislative update as of November 9, 2018. Several races required recounts. In Florida, Republicans retained the majority in the Florida Senate and House with Ron DeSantis as Florida's Governor Elect.

Florida Workforce Development advocate, Ron Book and Associates, provided post-election results. Florida has good representation. Representative Travis Cummins (R-Clay), will chair the House Appropriations Committee, which oversees several subcommittees: Agriculture and Natural Resources, Government Operations and Technology, Health Care, Higher Education, Justice, Pre-K-12, and Transportation and Tourism. And Senator Rod Bray will continue as Senate Appropriations Chair.

Governor Elect Ron DeSantis' Transition Advisory Committee on the Economy will consist of 45+ expert advisors who will help him shape the future of Florida's economy and build on Florida's economic success.

Governor Elect DeSantis invited Bruce Ferguson to be part of his Education and Workforce Development team; Bruce accepted and looks forward to being a voice on the policy coming out of that new administration.

Performance Outcomes – July 1 – September 30, 2018: First quarter performance numbers were reviewed (July 1 - September 30, 2018). These are estimate numbers due to one data piece not yet plugged into it, but when it is, the numbers will only be enhanced. Our region is exceeding all goals and 2 goals are close to exceeding. Second quarter numbers should be available late February/early March.

**Next Meeting Date**

The next Executive Board meeting is Wednesday, February 27, 2019 at 9:00 a.m. at the Corporate Office, 1845 Town Center Blvd., Suite 250, Fleming Island, FL; an Outlook Invite will be sent to members.

The next Full Board meeting is Thursday, January 24, 2019 from **9:30 a.m. to 11:00 a.m.** at the University of North Florida, Adam W. Herbert University Center, 12000 Alumni Drive, Room 1058-1, Jacksonville, FL.

**Adjournment**

The meeting adjourned at 9:40 a.m. The Chair asked Executive Board members only to stay on the call for a special session.