CareerSource
NORTHEAST FLORIDA

Customized Training Program Application

Training Project: Varied Electrical Projects (3)

SECTION 1. Employer Information.

Employer Name: Miller Electric Company
Authorized Employer Representative: Tim Hinson Title: Director of Training
Phone (Extension): 904-388-8000 Fax: 904-389-8653
Email: THinson@mecojax.com
Street/Mailing: 2251 Rosselle Street
City: Jacksonville State: FL ZIP: 32204 County: Duval

Date of Inception: 1928 Years in Business: 90 Number of Employees: ~640
Legal Structure of Business (select): Corporation☒ Sole Proprietor☐ Partnership☐
(If Corporation, state Designation: FL)

Employer's Federal ID #: 59-0361850 Unemployment Comp ID #: 0033350-A
Florida Sales Tax Reg. #: 1003-6050-0
Primary NAICS Codes: 238210
Is your business current on all State of Florida tax obligations? Yes

Please estimate the total amount your business will spend on training in 2018-2019:
$250,000.00
Is your business receiving or applying for other public training funds? No
If yes, please identify funding source and type of training: N/A
Type and Description of Business: Electrical Contractor

SECTION 2. *Training Provider Information:*

Training Provider: Electrical Training Alliance of Jacksonville FEID#: 59-0582582
Authorized Training Provider Representative: Tobi Bridgeman
Address: 4951 Richard Street
City: Jacksonville State: FL ZIP: 32207
Phone: 904-737-7533
Fax: 904-737-7534

Please check appropriate boxes:

- ☐ We intend to use a public training organization.
- ☐ We will use a private training organization.
- ☒ We will use a private instructor.
- ☐ Training will be delivered on-site.
- ☒ Training will be delivered at an educational institution.
- ☐ Training will be delivered at a remote location.
  (Please specify location:)

SECTION 3. *Training Project Information:*

Please check the appropriate boxes that apply to the anticipated outcome of the proposed training project.

☒ Training request relates to the introduction of new technologies; changing industry requirements; introduction to new product lines, production, or service procedures; or upgrading to new jobs that require additional skills.
(Please explain: The proposed training represents significant skills upgrade with knowledge, skills, and certifications necessary for particular scope of work.)

☐ Training will result in wage growth for employees completing training.
(Please explain:)

☒ Training request will increase the competitiveness of the employee and the employer.

☐ Training request represents a significant layoff avoidance strategy.
(Please explain:)

☒ Training will result in job retention.

☒ Training will result in the attainment of skills training certificate.

☒ Employer certifies employees in training have an established work history with Employer for Six (6) Months or More <u>or</u> will reach the (6) Month Mark by the Training Start Date.

☒ Employer must meet the Fair Labor Standards Act requirements for an Employee-Employer Relationship (Must meet Florida Minimum Wage Standard).

☒ Employer will provide copy of I-9 <u>or</u> E-Verify for all trainees.
Employers are required to verify the identity and employment eligibility of all their Employees hired after November 6, 1986. Providing documentation proof is a WIOA Program Eligibility Requirement.

☒ Employer agrees to submit a copy of the skills attainment certificate.

☒ Employer agrees to provide CareerSource with training provider invoice <u>and</u> proof of payment to training provider for services rendered (i.e., copy of cancelled check, bank/credit card statement) after the completion of training.

☒ Employer will commit to allow the CareerSource Northeast Florida Career System to provide job candidates to fill any vacancies realized through the advancement of those trained and not filled internally.

Description of the proposed training project: (3) Varied Electrical Projects

1. **Applications of Electrical Installations Level 1**

his is an entry-level training set of modules that acquaints unskilled electrical workers with a variety of skill sets to be productive on the job. These hands on electrical applications will cover, Installing Duplex Receptacles, Single Pole Switches, Switched Duplex Receptacles, Flexible Metallic Conduit, Armor Clad and Metal Clad Cables, Retrofit "Old Work" Electrical Boxes, Cutting a connector hole in a metal enclosure and Slicing Conductors.

20 contact hours. $292/std. 51 Students. TOTAL $14,892.00

2. **Conduit Fabrication, Level II**

Students will learn principles of electrical wiring requiring rigid and flexible conduit. This hands-on course will allow students to experience and practice the skills involved in bending conduit of various sizes. They will also learn applicable electrical code so that their work will meet legal and professional specifications. Rigid conduit bending is a fundamental skill of commercial and industrial electrical construction.

28 contact hours. $547/std 51 Students. TOTAL $27,897.00

3. **Craft Certification Level 1**

This certification includes both the Written Examination and the Performance Evaluation. The Craft Certification Written Examinations have been developed to evaluate knowledge about electrical materials, tools, and systems. The exam will include the National Electrical Code (NEC), Raceways and Conduit Fabrication, Electrical Theory (DC Theory including Tech Math), Job Information (Materials, Tools, Electrical Systems), The Construction Workplace. Performance Evaluations are hands-on evaluations which include a variety of tasks which must be completed by the individual being evaluated, without assistance, and only using the references and materials provided by the evaluator. The performance Evaluation will include; Conduit fabrication and installation, Installation of branch circuit conductors, National Electrical Code Compliance, Adherence to job specifications and Electrical Safe Work Practices.

28 contact hours. $387/std 51 Students. TOTAL $19,737.00

SECTION 4. *Training Program Budget*

CSNEFL		Employer	
Assistance Requested	$79,448.82	Contribution	$83,421.26
Total Cost of Project	$162,870.08		

CSNEFL Contribution	Employer Contribution
Tuition: $62,526.00	Tuition: $

(Break out costs for individual programs including total hours and Instructor wages: Varied Costs)

CSNEFL		Employer	
Curriculum Development	$	Curriculum Development	$
Materials/Supplies Textbooks	$16,922.82	Materials/Supplies Textbooks	$
Itemize: See Attachment 1			
		Training Equipment	$

Employer In-kind Contributions: List and Attach.
All costs must be substantiated by calculations or determination of reasonableness.

Travel	$
Trainee Wages	$83,421.26
On-Site Facility Usage	$

Total	$79,448.82	$83,421.26

Total should be equal to Total Cost of Project above.

Number of persons being trained within this proposed project: 51

List salaries for those being trained: $13.66
*Must be $24.99 p/h or less

Anticipated Training Dates: Start: 5/8/19 Completion: 6/30/19

SECTION 5.

As an authorized representative of the company listed above, I hereby certify that the information listed above and attached to this application is true and accurate.

Name: Tim Hinson *Title: Director of Training, Miller Electric Company*

Signature: _____ *Date:* *4/1/19*

ADMIN ONLY Date Received: _____

Section 6. CEO Approval/Disapproval

Approved: [X] **Date: 5/3/19**

Disapproved: [ ] **Date:** _____

_____
CEO Signature

ADDENDUM TO VENDOR AGREEMENT
BY AND BETWEEN FIRST COAST WORKFORCE DEVELOPMENT, INC., (FCWD)
dba CAREERSOURCE NORTHEAST FLORIDA
AND
MILLER ELECTRIC COMPANY

This Addendum is part of the attached Vendor Agreement by and between First Coast Workforce Development, Inc. (FCWD) dba as CareerSource Northeast Florida and Miller Electric Company (Vendor) for services described in the Vendor Agreement attached hereto. In consideration of the mutual covenant and stipulations set forth in the agreement and Addendum herein, the parties hereby agree as follows:

1. COMPLIANCE WITH POLICIES AND LAWS

The warranty of this Section specifically includes compliance by Vendor and its subVendors with the provisions of the Immigration Reform and Compliance Act of 1986 (P. L. 99-603), the Workforce Innovation and Opportunity Act (WIOA), the Workforce Innovation Act of 2000, 45 CFR 98, the Temporary Assistance for Needy Families Program (TANF), 45 CFR parts 260-265, and other applicable federal regulations and policies promulgated thereunder and other applicable State, Federal, criminal and civil law with respect to the alteration or falsification of records created in connection with this Agreement. Office of Management and Budget (OMB) Circulars: Vendor agrees that, if applicable, it shall comply with all applicable OMB circulars, such as 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Vendor will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874, and the Contract Work Hours and Safety Standards Act (40.327-333), regarding labor standards for federally assisted construction subagreements.

2. CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER MATTERS

Vendor certifies that it is not currently debarred, suspended, or excluded from or for participation in Federal assistance programs, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency within a three-year period preceding the effective date of the Agreement in accordance with 29 CFR Parts 45, 74, 95 and 98. No contract shall be awarded to parties listed on the GSA List of Parties Excluded from Federal Procurement or Non-Procurement Programs.

3. NON-DISCRIMINATION, EQUAL OPPORTUNITY ASSURANCES, CERTIFICATIONS, OTHER PROVISIONS

As a condition of funding from FCWD under Title I of the WIOA, Vendor assures that it will comply fully with the following:

1) Title VI of the Civil Rights Act of 1964 as amended, 42 U.S.C. 2000d et seq., which prohibits discrimination on the basis of race, color or national origin.
2) Section 504 of the Rehabilitation Act of 1973 as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of disability.
3) Title IX of the Education Amendments of 1972 as amended, 20 U.S.C. 1681 et. Seq. which prohibits discrimination on the basis of sex in educational programs.
4) The Age Discrimination Act of 1975 as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age.
5) Section 654 of the Omnibus Budget Reconciliation Act of 1981 as amended, 42 U.S.C. 9849, which prohibits discrimination on the basis of race, creed, color, national origin, sex, handicap, political affiliation or beliefs.
6) Section 188 of the Workforce Innovation and Opportunity Act (WIOA), which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex, national origin, age, disability, political affiliation, or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or Participation in any WIOA Title I financially assisted program or activity.
7) The American with Disabilities Act of 1990, P.L. 101-336, which prohibits discrimination on the basis of disability and requires reasonable accommodation for persons with disabilities.
8) Equal Employment Opportunity (EEO): The Vendor agrees that it shall comply with Executive Order (EO) No. 11246, Equal Employment Opportunity, as amended by EO No. 11375, requires that Federal Vendors and subVendors not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. It also requires the Vendor/subVendor to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin and as supplemented in Department of Labor regulation 29 CFR Parts 33 and 37 as well as 41 CFR Part 60 and 45 CFR Part 80 if applicable.
9) Vendor also assures that it will comply with 29 CFR Part 37 and all other regulations implementing the laws listed above. This assurance applies to the grant applicant's operation of the WIOA Title I-financially assisted program or activity, and to all agreements Vendor makes to carry out the WIOA Title I-financially assisted program or activity. Vendor understands that the United States has the right to seek judicial enforcement of this assurance.

4. CERTIFICATION REGARDING CLEAN AIR ACT, WATER ACT, ENERGY EFFICIENCY AND ENVIRONMENTAL STANDARDS, SOLID WASTE

Clean Air and Water Act: When applicable, if this Contract is in excess of $100,000, Vendor shall comply with all applicable standards, orders or regulations issued under the Clean Air Act as amended (42 U.S.C. 7401), Section 508 of the Clean Water Act as amended (33 U.S.C. 1368 et seq.), Executive Order 11738 and Environmental Protection Agency regulations (40 CFR Part 15). The Vendor shall report any violation of the above to the contract manager. Energy Efficiency: The Vendor shall comply with mandatory standards and policies relating to energy efficiency which are contained in the State of Florida's Energy Conservation Plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

Vendor will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in flood plains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq .); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 7401 et seq .); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205). The Vendor will comply with the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act (42 U.S.C. 6962).

5. CERTIFICATION REGARDING LOBBYING AND INTEGRITY

Vendor shall comply with the provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) 29 CFR Part 93. When applicable, if this Agreement is in excess of $100,000, Vendor must, prior to contract execution, complete the Certification Regarding Lobbying Form.

6. CONFIDENTIALITY

It is understood that the Vendor shall maintain the confidentiality of any information, regarding FCWD customers and the immediate family of any applicant or customer, that identifies or may be used to identify them and which may be obtained through application forms, interviews, tests, reports from public agencies or counselors, or any other source. Vendor shall not divulge such information without the written permission of the customer, except that such information which is necessary as determined by FCWD for purposes related to the performance or evaluation of the Agreement may be divulged to FCWD or such other parties as they may designate having responsibilities under the Agreement for monitoring or evaluating the services and performances under the Agreement, or to governmental authorities to the extent necessary for the proper administration of the law. All release of information shall be in accordance with applicable State laws, and policies of FCWD. No release of information by Vendor, if such release is required by Federal or State law, shall be construed as a breach of this Section.

7. RIGHTS TO DATA/COPYRIGHTS AND PATENTS

FCWD, State of Florida and the U.S. Department of Labor shall have unlimited rights to inventions made under contract or agreement: Contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements" and any implementing regulations issued by the awarding agency.

8. MONITORING

At any time and as often as FCWD, the State of Florida, United States Department of Labor, Comptroller General of the United States, the Inspector Generals of the United States and the State of Florida, or their designated agency or representative may deem necessary, Vendor shall make available all appropriate personnel for interviews and all financial, applicant, or participant books, documents, papers and records or other data relating to matters covered by this contract, for examination and/or audit, and/or for the making of excerpts or copies of such records for the purpose of auditing and monitoring activities and determining compliance with all applicable rules and regulations, and the provisions of this Agreement. The above referenced records shall be made available at the Vendor's expense, at reasonable locations as determined by FCWD. Vendor shall respond in writing to monitoring reports and requests for corrective action plans within 10 working days after the receipt of such request from FCWD.

9. PUBLIC ANNOUNCEMENTS AND ADVERTISING

Vendor agrees that when issuing statements, press releases, request for proposals, bid solicitation, and other documents describing the project or programs funded in whole or in part under this Agreement, Vendor shall clearly state: (1) the percentage of the total cost of the program or project which will be financed with Federal money under this Agreement and (2) the dollar amount of Federal funds for the project or program.

10. PUBLIC ENTITY CRIMES

Vendor shall comply with subsection 287 .L33(2)(a), F.S., whereby a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a Vendor, supplier, subVendor or consultant under a contract with any public entity and may not transact business with any public entity in excess of the threshold amount provided in section 287.Ot7, F.S., for Category Two for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

11. THE PRO-CHILDREN ACT

Vendor agrees to comply with the Pro-Children Act of 1994,20 U.S.C. 6083. Failure to comply with the provisions of the law may result in the imposition of civil monetary penalty up to $1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity. This clause is applicable to all approved sub-contracts. In compliance with Public Law (Pub. L.) LO3-277, the Contract shall not permit smoking in any portion of any indoor facility used for the provision of federally funded services including health, day care, early childhood development, education or library services on a routine or regular basis, to children up to age 18.

12. TERMINATION FOR DEFAULT/CONVENIENCE

This modified agreement may be terminated as follows:

1. Either party may request termination of modified agreement upon 30 days prior written notice to the other party.
2. FCWD may unilaterally terminate or modify this modified agreement, if for any reason either the U.S. Department of Labor or the State of Florida reduces funding through the grants under which this modified agreement is funded.
3. FCWD may unilaterally terminate this modified agreement at any time that it is determined that:
    a. Vendor fails to provide any of the services it has contracted to provide; or
    b. Vendor fails to comply with the provisions of this modified agreement; or
    c. Such termination is in the best interest of FCWD.
4. Written notification of termination must be by registered mail, return receipt requested.

If Vendor disagrees with the reasons for termination, they may file a grievance in writing within ten days of notice of termination to FCWD, who will conduct a grievance hearing and decide, from evidence presented by both parties, the validity of termination.

In the event this modified agreement is terminated for cause, Vendor shall be liable to FCWD for damages sustained for any breach of this modified agreement by the Vendor, including court costs and attorney fees, when cause is attributable to the Vendor.

In instances where Vendors/sub grantees violate or breach modified agreement terms, FCWD will use all administrative, contractual or legal remedies that are allowed by law to provide for such sanctions and penalties as may be appropriate.

IN WITNESS WHEREOF, Vendor and FCWD have caused this Agreement to be duly executed as of the date set forth below.

APPROVED BY: First Coast Workforce Development, Inc.

BY: Bruce Ferguson
Bruce Ferguson, President & CEO

WITNESS: [illegible]

DATE 5/3/19

APPROVED BY: Miller Electric Company

BY: Timothy R. Hinson
Tim Hinson

Timothy R. Hinson
Tim Hinson

WITNESS: S Boatwright

DATE 5-6-19

Class Roster

Applications of Electrical Installations Level 1 (51) $292.00 **Total $14,892.00**

Adams, Joshua	Miller	$13.66
Adkins, Carson	Miller	$13.66
Ayala, Nikola	Miller	$13.66
Baker, Justin	Miller	$13.66
Barthlow, Bradley	Miller	$13.66
Bowen, Dalton	Miller	$13.66
Castleberry, John	Miller	$13.66
Castrenze, Paul	Miller	$13.66
Chambliss, Denerrick	Miller	$13.66
Chick, Nicholas	Miller	$13.66
Chisem, Treyvon	Miller	$13.66
Clamp, Gerald	Miller	$13.66
Douglas, Ryan	Miller	$13.66
Fetzer, Charles	Miller	$13.66
Freeman, Cameron	Miller	$13.66
Gambrell, Hunter	Miller	$13.66
Gibbons, Ryan	Miller	$13.66
Griffin, Clifford	Miller	$13.66
Gustafson, Andrew	Miller	$13.66
Hagans, Keishaun	Miller	$13.66
Haney, Andrew	Miller	$13.66
Harris, Julius	Miller	$13.66
Herndon, Cordia	Miller	$13.66
Hill, Harry	Miller	$13.66
Johnson, Stephen	Miller	$13.66
Kelley, Nicholas	Miller	$13.66
Kuhlman, Johnathan	Miller	$13.66
Lafer, Mitchell	Miller	$13.66
Lee, Jonathan	Miller	$13.66
Long, Hunter	Miller	$13.66
Matthews, Kyle	Miller	$13.66
Matulevich, Tyler	Miller	$13.66
McClean, Joe	Miller	$13.66
McRae, Gregory	Miller	$13.66
Osborne, Marcus	Miller	$13.66
Parker, Chase	Miller	$13.66
Phillman, Shawn	Miller	$13.66
Pratt, Corey	Miller	$13.66
Rivers, Elijah	Miller	$13.66
Sapp, Jonathan	Miller	$13.66
Smith, Wesley	Miller	$13.66
Smith, Curtis	Miller	$13.66
Smith, Toby	Miller	$13.66
Stewart, Jerry	Miller	$13.66
Stuckey, David	Miller	$13.66
Swearingen, Lucas	Miller	$13.66
Thayer, Brandon	Miller	$13.66
Underhill, Daniel	Miller	$13.66
Walters, Joshua	Miller	$13.66
West, Sean	Miller	$13.66
Whiteside, Jonathan	Miller	$13.66

Conduit Fabrication, Level 2 (51) $547.00 **Total $27,897.00**

Adams, Joshua	Miller	$13.66
Adkins, Carson	Miller	$13.66
Ayala, Nikola	Miller	$13.66
Baker, Justin	Miller	$13.66
Barthlow, Bradley	Miller	$13.66
Bowen, Dalton	Miller	$13.66
Castleberry, John	Miller	$13.66
Castrenze, Paul	Miller	$13.66
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Fetzer, Charles	Miller	$13.66
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Walters, Joshua	Miller	$13.66
West, Sean	Miller	$13.66
Whiteside, Jonathan	Miller	$13.66

Craft Certification Level 1 (51) $387.00 **Total $19,737.00**

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Castrenze, Paul	Miller	$13.66
Chambliss, Denerrick	Miller	$13.66
Chick, Nicholas	Miller	$13.66
Chisem, Treyvon	Miller	$13.66
Clamp, Gerald	Miller	$13.66
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Griffin, Clifford	Miller	$13.66
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Herndon, Cordia	Miller	$13.66
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Kuhlman, Johnathan	Miller	$13.66
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Thayer, Brandon	Miller	$13.66
Underhill, Daniel	Miller	$13.66
Walters, Joshua	Miller	$13.66
West, Sean	Miller	$13.66
Whiteside, Jonathan	Miller	$13.66

Attachment 1

2017 NEC Code Book	51	$85.80	$4,375.80
Application Manual for Core Curriculum 1st yr	51	$45.31	$2,310.81
Applications Verification Log	51	$12.10	$617.10
Conduit Bending and Fabrication	51	$66.99	$3,416.49
Conduit Bending and Fabrication Lab Manual	51	$24.40	$1,244.40
Electrical Systems 2017 NEC	51	$51.76	$3,251.76
Conduit Fabrication, Level 2 LMS	51	$19.77	$1,008.27
Session Registration Fees	51	$13.69	$698.19
			$16,922.82

CUSTOMIZED TRAINING AGREEMENT

BETWEEN

AND

Miller Electric Company

Part 1 **Employer Information**

1. **Company Name:** Miller Electric Company

2. **Address:** 2251 Rosselle Street, Jacksonville, FL 32204

3. **Contact Person:** Tim Hinson

4. **Phone:** 904-388-8000 **Fax:** 904-389-8653
   E-Mail: THinson@mecojax.com

5. **Federal IDN:** 59-0361850

6. **Description of Need: (Training Project – Name/Description)**
   Varied Electrical Projects (3)

Part II Training Summary

1. **Training Provider:** Electrical Training Alliance of Jacksonville

2. **Address:** 4951 Richard Street, Jacksonville, FL 32207

3. **Federal IDN:** 59-0582582

4. **Phone:** 904-737-7533

5. **Rate(s) of Pay of those being trained:** See Trainee Wage Data List

6. **Description of Training Program:** See Attachment I

7. **Number of Individuals to be trained:** 51

8. **Will Trainees be hired Before Training?** Yes

9. **Program Starting Date:** 5/8/19 **Program Ending Date:** 6/30/19

10. **Length of Course:** 7 Weeks

11. **FCWD Cost of Course: $79,448.82/ 51 trainees (Tuition/Books)**
(total cost for # of trainees)

12. **Employer In-Kind Contributions: List and Attach.**
(All costs must be substantiated by calculations
Or determination of reasonableness)

Training Equipment Purchase (itemize)
$_____ $_____

Travel:
(Specify travel charges and/or mileage costs) $_____

Trainee Wages:
(Calculate and List)
$83,421.26

Miscellaneous:
*** Facility usage (must be itemized)**
Ex: Bldg size – Square Footage etc.
Number of hours used
Hourly/Daily Cost of Equipment use/rental
Cost of Energy Used (per hour, per day) $_____

13. **Location of Training:** ETAJ

14. **Employer will allow the CareerSource Northeast Florida Career System to provide job candidates to fill any vacancies realized through the advancement of those trained and not filled internally.**

15. **The training request will increase the competitiveness of the Employee and the Employer.**

16. **The training will result in job retention.**

17. **The training request relates to the introduction of new technologies; changing industry requirements; introduction to new product lines, production, or service procedures; or upgrading to new jobs that require additional skills.**

18. **Employer certifies employees in training have an established work history with Employer for Six (6) Months or More; <u>or</u> will reach the (6) Month Mark by the Training Start Date.**

19. **Employer must meet the Fair Labor Standards Act requirements for an Employee-Employer Relationship (Must meet Florida Minimum Wage Standard).**

20. **Employer will provide copy of I-9 <u>or</u> E-Verify for all trainees. Employers are required to verify the identity and employment eligibility of all their Employees hired after November 6, 1986. Providing documentation proof is a WIOA Program Eligibility Requirement.**

21. **Employer agrees to submit a copy of the skills attainment certificate.**

22. **Employer agrees to provide CareerSource with training provider invoice <u>and</u> proof of payment to training provider for services rendered (i.e., copy of cancelled check, bank/credit card statement) after completion of training.**

Part III

BUDGET

Budget Category	FCWD Contribution	Employer Contribution	Total Program Cost
Course Cost	$79,448.82	$83,421.26	$162,870.08
Total Costs	$79,448.82	$83,421.26	$162,870.08

In Witness thereof, the parties hereto have made and executed this document on the respective dates under each signature:

As to Employer:

By: _____ **Date:** 5-6-19
Tim Hinson, Miller Electric Company

As to First Coast Workforce Development, Inc:

By: _____ **Date:** 5/3/19

Part IV

Attachment I Description of Training Program

(To include Certificate of completion and attainment of skills)

Description of the proposed training project: (3) Varied Electrical Projects

1. **Applications of Electrical Installations Level 1**

his is an entry-level training set of modules that acquaints unskilled electrical workers with a variety of skill sets to be productive on the job. These hands on electrical applications will cover, Installing Duplex Receptacles, Single Pole Switches, Switched Duplex Receptacles, Flexible Metallic Conduit, Armor Clad and Metal Clad Cables, Retrofit "Old Work" Electrical Boxes, Cutting a connector hole in a metal enclosure and Slicing Conductors.
20 contact hours. $292/std. 51 Students. TOTAL $14,892.00

2. **Conduit Fabrication, Level II**

Students will learn principles of electrical wiring requiring rigid and flexible conduit. This hands-on course will allow students to experience and practice the skills involved in bending conduit of various sizes. They will also learn applicable electrical code so that their work will meet legal and professional specifications. Rigid conduit bending is a fundamental skill of commercial and industrial electrical construction.
28 contact hours. $547/std 51 Students. TOTAL $27,897.00

3. **Craft Certification Level 1**

This certification includes both the Written Examination and the Performance Evaluation. The Craft Certification Written Examinations have been developed to evaluate knowledge about electrical materials, tools, and systems. The exam will include the National Electrical Code (NEC), Raceways and Conduit Fabrication, Electrical Theory (DC Theory including Tech Math), Job Information (Materials, Tools, Electrical Systems), The Construction Workplace. Performance Evaluations are hands-on evaluations which include a variety of tasks which must be completed by the individual being evaluated, without assistance, and only using the references and materials provided by the evaluator. The performance Evaluation will include; Conduit fabrication and installation, Installation of branch circuit conductors, National Electrical Code Compliance, Adherence to job specifications and Electrical Safe Work Practices.
28 contact hours. $387/std 51 Students. TOTAL $19,737.00

Class Roster

Applications of Electrical Installations Level 1 (51) $292.00			**Total**	**$14,892.00**
Adams, Joshua	Miller	$13.66		
Adkins, Carson	Miller	$13.66		
Ayala, Nikola	Miller	$13.66		
Baker, Justin	Miller	$13.66		
Barthlow, Bradley	Miller	$13.66		
Bowen, Dalton	Miller	$13.66		
Castleberry, John	Miller	$13.66		
Castrenze, Paul	Miller	$13.66		
Chambliss, Denerrick	Miller	$13.66		
Chick, Nicholas	Miller	$13.66		
Chisem, Treyvon	Miller	$13.66		
Clamp, Gerald	Miller	$13.66		
Douglas, Ryan	Miller	$13.66		
Fetzer, Charles	Miller	$13.66		
Freeman, Cameron	Miller	$13.66		
Gambrell, Hunter	Miller	$13.66		
Gibbons, Ryan	Miller	$13.66		
Griffin, Clifford	Miller	$13.66		
Gustafson, Andrew	Miller	$13.66		
Hagans, Keishaun	Miller	$13.66		
Haney, Andrew	Miller	$13.66		
Harris, Julius	Miller	$13.66		
Herndon, Cordia	Miller	$13.66		
Hill, Harry	Miller	$13.66		
Johnson, Stephen	Miller	$13.66		
Kelley, Nicholas	Miller	$13.66		
Kuhlman, Johnathan	Miller	$13.66		
Lafer, Mitchell	Miller	$13.66		
Lee, Jonathan	Miller	$13.66		
Long, Hunter	Miller	$13.66		
Matthews, Kyle	Miller	$13.66		
Matulevich, Tyler	Miller	$13.66		
McClean, Joe	Miller	$13.66		
McRae, Gregory	Miller	$13.66		
Osborne, Marcus	Miller	$13.66		
Parker, Chase	Miller	$13.66		
Phillman, Shawn	Miller	$13.66		
Pratt, Corey	Miller	$13.66		
Rivers, Elijah	Miller	$13.66		
Sapp, Jonathan	Miller	$13.66		
Smith, Wesley	Miller	$13.66		
Smith, Curtis	Miller	$13.66		
Smith, Toby	Miller	$13.66		
Stewart, Jerry	Miller	$13.66		
Stuckey, David	Miller	$13.66		
Swearingen, Lucas	Miller	$13.66		
Thayer, Brandon	Miller	$13.66		
Underhill, Daniel	Miller	$13.66		
Walters, Joshua	Miller	$13.66		
West, Sean	Miller	$13.66		
Whiteside, Jonathan	Miller	$13.66		

Conduit Fabrication, Level 2 (51) $547.00 **Total $27,897.00**

Adams, Joshua	Miller	$13.66
Adkins, Carson	Miller	$13.66
Ayala, Nikola	Miller	$13.66
Baker, Justin	Miller	$13.66
Barthlow, Bradley	Miller	$13.66
Bowen, Dalton	Miller	$13.66
Castleberry, John	Miller	$13.66
Castrenze, Paul	Miller	$13.66
Chambliss, Denerrick	Miller	$13.66
Chick, Nicholas	Miller	$13.66
Chisem, Treyvon	Miller	$13.66
Clamp, Gerald	Miller	$13.66
Douglas, Ryan	Miller	$13.66
Fetzer, Charles	Miller	$13.66
Freeman, Cameron	Miller	$13.66
Gambrell, Hunter	Miller	$13.66
Gibbons, Ryan	Miller	$13.66
Griffin, Clifford	Miller	$13.66
Gustafson, Andrew	Miller	$13.66
Hagans, Keishaun	Miller	$13.66
Haney, Andrew	Miller	$13.66
Harris, Julius	Miller	$13.66
Herndon, Cordia	Miller	$13.66
Hill, Harry	Miller	$13.66
Johnson, Stephen	Miller	$13.66
Kelley, Nicholas	Miller	$13.66
Kuhlman, Johnathan	Miller	$13.66
Lafer, Mitchell	Miller	$13.66
Lee, Jonathan	Miller	$13.66
Long, Hunter	Miller	$13.66
Matthews, Kyle	Miller	$13.66
Matulevich, Tyler	Miller	$13.66
McClean, Joe	Miller	$13.66
McRae, Gregory	Miller	$13.66
Osborne, Marcus	Miller	$13.66
Parker, Chase	Miller	$13.66
Phillman, Shawn	Miller	$13.66
Pratt, Corey	Miller	$13.66
Rivers, Elijah	Miller	$13.66
Sapp, Jonathan	Miller	$13.66
Smith, Wesley	Miller	$13.66
Smith, Curtis	Miller	$13.66
Smith, Toby	Miller	$13.66
Stewart, Jerry	Miller	$13.66
Stuckey, David	Miller	$13.66
Swearingen, Lucas	Miller	$13.66
Thayer, Brandon	Miller	$13.66
Underhill, Daniel	Miller	$13.66
Walters, Joshua	Miller	$13.66
West, Sean	Miller	$13.66
Whiteside, Jonathan	Miller	$13.66

Craft Certification Level 1 (51)	**$387.00**		**Total**	**$19,737.00**
Adams, Joshua	Miller	$13.66		
Adkins, Carson	Miller	$13.66		
Ayala, Nikola	Miller	$13.66		
Baker, Justin	Miller	$13.66		
Barthlow, Bradley	Miller	$13.66		
Bowen, Dalton	Miller	$13.66		
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Gambrell, Hunter	Miller	$13.66		
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Thayer, Brandon	Miller	$13.66		
Underhill, Daniel	Miller	$13.66		
Walters, Joshua	Miller	$13.66		
West, Sean	Miller	$13.66		
Whiteside, Jonathan	Miller	$13.66		

Attachment 1

2017 NEC Code Book	51	$85.80	$4,375.80
Application Manual for Core Curriculum 1st yr	51	$45.31	$2,310.81
Applications Verification Log	51	$12.10	$617.10
Conduit Bending and Fabrication	51	$66.99	$3,416.49
Conduit Bending and Fabrication Lab Manual	51	$24.40	$1,244.40
Electrical Systems 2017 NEC	51	$51.76	$3,251.76
Conduit Fabrication, Level 2 LMS	51	$19.77	$1,008.27
Session Registration Fees	51	$13.69	$698.19
			$16,922.82

Ron DeSantis
GOVERNOR

FLORIDA DEPARTMENT of ECONOMIC OPPORTUNITY

Ken Lawson
EXECUTIVE DIRECTOR

Date: 4/29/2019

To: Mary Lazor and Warren Davis, CareerSource Florida, Inc.

From: Division of Workforce Services & Division of Finance and Administration

SUBJECT: Related Party Contract Review (Board # 8)

1. The Department of Economic Opportunity's Workforce Contract Review staff received one contract submittal from Local Workforce Development Board #4 on April 29, 2019, for the contract listed below:

   This contract was submitted for more than $25,000:

	Contracting Entity	Service Type	Amount
1.	Miller Electric Company	Training Service	$79,448.82
2.	Northeast FL Community Action Agency	Prevention Program	$100,000.00

2. The Department reviewed the documents provided to ensure compliance listed in paragraph III of CareerSource Florida's (CSF) Strategic Policy (2017.05.17.C.2), as amended.
   a. Board members/employees with a conflict of interest disclosed the interest — yes
   b. Board members with a conflict of interest abstained from voting on the contract — yes
   c. The contract(s)/extensions/renewals were approved by a 2/3 vote of the board — yes
   d. The contract(s) meets 1 exemption listed under paragraph II, in the Strategic Policy — yes

   DEO has completed its review. Required criteria has been met.

   Additional information: (DDavis@careersourcenefl.com)

3. Submitted by: Jamie Nguyen, GOC II, Department of Economic Opportunity

cc: Michelle Dennard, Warren Davis, Ruth Dillard, Shila Salem, Andrew Collins, John Herndon, Janice Hutchinson, Maureen Castano

An equal opportunity employer/program. Auxiliary aids and service are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711.

Dianna Davis

From: Workforce Contract Review <WorkforceContract.Review@deo.myflorida.com>
Sent: Friday, May 03, 2019 3:32 PM
To: Dianna Davis
Cc: Workforce Contract Review; Davis, Warren (LWDB); Lazor, Mary; Herndon, John M.; Salem, Shila; Castano, Maureen; Hutchison, Janice
Subject: FW: Related Party Contract Review CareerSource (LWDB 8) - Received 4/29/2019
Attachments: LWDB 8 Related Party Contract Review-4-29-2019.pdf

Good afternoon Ms. Davis,

Hope you are well.

Please see email response below from Mary Lazor with CareerSource Florida. The contract below, has been approved by CareerSource Florida.

Contracting Entity	Service Type	Amount
1. Miller Electric Company	Training Services	$79,448.82
2. Northeast FL Community Action Agency	Prevention Program	$100,000.00

Have a great day.

Thank you,

Jamie Nguyen, FCCM
GOC II- Contract Manager

Florida Department of Economic Opportunity
Division of Workforce Services/Contracts and Grants
Office: (850) 599-0328
Jamie.Nguyen@deo.myflorida.com
www.floridajobs.org

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From: Mary Lazor [mailto:mlazor@careersourceflorida.com]
Sent: Friday, May 03, 2019 11:40 AM
To: Workforce Contract Review <WorkforceContract.Review@deo.myflorida.com>; Nguyen, Jamie L <Jamie.Nguyen@deo.myflorida.com>
Cc: Davis, Warren (LWDB) <wdavis@careersourceflorida.com>
Subject: Related Party Contract Review CareerSource (LWDB 8) - Received 4/29/2019

On behalf of CareerSource Florida, we have reviewed and approved the attached Related Party Contract information for CareerSource Northeast Florida (LWDB 8). We appreciate the thorough documentation provided to assist with this review and approval.

Thank you,

Mary

or
dent
c Policy & Performance
erSource Florida
(850) 684-5586
careersourceflorida.com
From: Nguyen, Jamie L <Jamie.Nguyen@deo.myflorida.com>
Sent: Tuesday, April 30, 2019 10:12 AM
To: Mary Lazor <mlazor@careersourceflorida.com>; Warren Davis <wdavis@careersourceflorida.com>
Cc: Herndon, John M. <John.Herndon@deo.myflorida.com>; Hutchison, Janice <Janice.Hutchison@deo.myflorida.com>; Castano, Maureen <Maureen.Castano@deo.myflorida.com>; Workforce Contract Review <WorkforceContract.Review@deo.myflorida.com>; Dillard, Ruth <Ruth.Dillard@deo.myflorida.com>; Salem, Shila <shila.salem@deo.myflorida.com>; Andrew Collins <acollins@careersourceflorida.com>; DDavis@careersourcenefl.com
Subject: Related Party Contract Review CareerSource (LWDB 8) - Received 4/29/2019

Good morning Mary Lazor and Warren Davis,

Hope you are both doing well.

The Department of Economic Opportunity's Workforce Contract Review staff received contract submittals from Local Workforce Development Board # 8 on April 29, 2019.

The Department reviewed the documents provided to ensure compliance listed in paragraph III of CareerSource Florida's (CSF) Strategic Policy (2017.05.17.C.2), as amended. DEO has completed its review. Required criteria has been met.

This Related Party Contract is being forwarded to CareerSource Florida for their review and approval:

Contracting Entity	Service Type	Amount
1. Miller Electric Company	Training Services	$79,448.82
2. Northeast FL Community Action Agency	Prevention Program	$100,000.00

Thank you for your assistance with this. Have a wonderful day!

Thank you,

Jamie Nguyen, FCCM
GOC II- Contract Manager

Florida Department of Economic Opportunity
Division of Workforce Services/Contracts and Grants
Office: (850) 599-0328
Jamie.Nguyen@deo.myflorida.com
www.floridajobs.org

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Dianna Davis

From: Nguyen, Jamie L <Jamie.Nguyen@deo.myflorida.com>
Sent: Tuesday, April 30, 2019 10:12 AM
To: Lazor, Mary; Davis, Warren (LWDB)
Cc: Herndon, John M.; Hutchison, Janice; Castano, Maureen; Workforce Contract Review; Dillard, Ruth; Salem, Shila; Collins, Andrew; Dianna Davis
Subject: Related Party Contract Review CareerSource (LWDB 8) - Received 4/29/2019
Attachments: LWDB 8 Related Party Contract Review-4-29-2019.pdf

Good morning Mary Lazor and Warren Davis,

Hope you are both doing well.

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Contracting Entity	Service Type	Amount
1. Miller Electric Company	Training Services	$79,448.82
2. Northeast FL Community Action Agency	Prevention Program	$100,000.00

Thank you for your assistance with this. Have a wonderful day!

Thank you,

Jamie Nguyen, FCCM
GOC II- Contract Manager

Florida Department of Economic Opportunity
Division of Workforce Services/Contracts and Grants
Office: (850) 599-0328
Jamie.Nguyen@deo.myflorida.com
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