



## Customized Training Program Application

**Training Project: Surgical Technology Training (1330 Contact Hours)**

### SECTION 1. Employer Information.

Employer Name: St. Vincent's Health System, Inc. dba St. Vincent's HealthCare  
Authorized Employer Representative: Tom VanOsdol  
Title: CEO, St. Vincent's Healthcare  
Phone (extension): 904-308-4027 Email: Thomas.VanOsdol@ascension.org  
Street/Mailing: 1 Shircliff Way  
City: Jacksonville State: FL ZIP: 32204 County: Duval

Date of Inception: 1907 Years in Business: 100yrs Number of Employees: 5350  
Legal Structure of Business (select): Non-Profit Acute Care Hospital  
(If corporation, state designation):

Employer's Federal ID #: 59-3650609 Unemployment Comp ID #:  
Florida Sales Tax Reg. #: 85-8012620874C-9  
Primary SIC Codes: 8062  
Is your organization current on all State of Florida tax obligations? Yes

Please estimate the total amount your company will spend on training in 2017-2018:  
\$1 Million

Is your business receiving or applying for other public training funds? If yes, explain: No  
Type and Description of Business: General Medical and Surgical Hospital

### SECTION 2. Training Provider Information:

Training Provider: Florida State Community College FEID#:#: 23-7168438  
Authorized Training Provider Representative: Dr. Neal Henning  
Address: 601 West State Street, Room #413  
City: Jacksonville State: FL ZIP: 32202  
Phone: 904-633-8290

Please check appropriate boxes:

- We intend to use a public training organization.
- We will use a private training organization.
- We will use a private instructor.
- Training will be delivered on-site.
- Training will be delivered at an educational institution.
- Training will be delivered at a remote location.

(Please specify location:)

### SECTION 3. *Training Project Information:*

Please check the appropriate boxes that apply to the anticipated outcome of the proposed training project.

- The training request represents a significant layoff avoidance strategy.  
(Please explain:        )
  
- The training request relates to the introduction of new technologies; introduction to new production or service procedures; workplace literacy; or upgrading to new jobs that require additional skills.  
(Please explain: St. Vincent's Healthcare is in need of Surgical Technologists due to the high volume of procedures we now perform. We encourage our staff to continue furthering their education and so they will be able to advance into new medical roles.)
  
- The training will result in wage growth for employees completing training.  
(Please explain:        )
  
- The training request will increase the competitiveness of the employee and the employer.
  
- Your commitment to allow the CareerSource Northeast Florida Career System to provide job candidates to fill any vacancies realized through the advancement of those trained and not filled internally.
  
- Will result in job retention.
  
- Will result in the attainment of skills training certificate.
  
- Employer certifies employees in training have an established work history with Employer for Six (6) Months or More or will reach the (6) Month Mark by the Training Start Date.
  
- Employer must meet the Fair Labor Standards Act requirements for an Employee-Employer Relationship (Must meet Florida Minimum Wage Standard).
  
- Employer agrees to submit a copy of the skills attainment certificate within 7 days after the completion of training.
  
- Employer agrees to provide proof of payment to the training provider for services rendered (i.e., copy of cancelled check, bank/credit card statement) within 30 days after the completion of training.
  
- Employer agrees to submit reimbursement invoice within 30 days after the completion of training.

**Description of the proposed training project:**

***Florida State College at Jacksonville's Training Program for Surgical Technology – 9 Courses - 1330 Contact Hours.***

**Surgical Technology – 9 Courses**

*This Program prepares students for a career as members of the surgical team in the operating room under the direct supervision of professional nurses and surgeons. The instruction includes a combination of classroom studies, classroom lab practice, and clinical experience in the perioperative arena (operating room, pre- and post-anesthesia care and labor and delivery) which prepares students to assist members of the surgical team (surgeons, anesthesiologists, nurses and surgical technologists). Particular emphasis is placed upon the skills involved in scrubbing and circulating a wide variety of surgical procedures and the preparation and maintenance of sterilized and unsterilized supplies.*

<b>Courses</b>	<b>Start Date</b>	<b>End Date</b>	<b>Total Hours</b>
1. HSC 0003-Basic Healthcare Worker	8-28-17	9-13-17	90
2. STS 0010-Surgical Technologist 1	9-14-17	11-20-17	185
3. STS 0010L-Surgical Technologist 1 Lab	9-14-17	11-20-17	158
4. STS 0015-Central Supply Technician	11-21-17	1-12-18	75
5. STS 0015L-Central Supply Technician Lab	11-21-17	1-30-18	135
6. STS 0011-Surgical Technologist 2	2-16-18 And 3-16-17	2-16-18 And 3-16-17	16
7. STS 0011L-Surgical Technologist 2 Lab/Clinical	1-31-18	4-23-18	327
8. STS 0012-Surgical Technologist 3	4-27-18; 5-18-18; and 6-21-18	4-27-18; 5-18-18; and 6-21-18	24
9. STS 0012L-Surgical Technologist 3 Lab/Clinical	4-27-18	6-29-18	320

**SECTION 4. Training Program Budget**

Please use this as a guide. You may include other items for consideration as required. Show all formulas used to calculate totals as indicated. **BE SPECIFIC.**

Note: Training funds cannot be used to reimburse any training costs occurring before the application is approved. Please take this into account when developing your budget and timeline.

**CAREERSOURCE NORTHEAST FLORIDA**  
**Assistance Requested: \$55,071.50    Employer Contribution: \$158,243.40**

**Total Cost for Project    \$213,314.90**

**Specify Project Breakout Costs: CareerSource Northeast Florida    Employer**  
**Contribution:    Contribution:**

**Tuition:    \$ 55,071.50    \$ \_\_\_\_\_**

(Break out costs for individual programs including total hours and instructor wages: 10 Trainees @ \$5,507.15 = \$55,071.50)

**Curriculum Development    \$ \_\_\_\_\_    \$ \_\_\_\_\_**

**Materials/Supplies Textbooks (itemize) \$ \_\_\_\_\_    \$ \_\_\_\_\_**

**Employer In-Kind Contributions: List and Attach.**  
**(All costs must be substantiated by calculations**  
**Or determination of reasonableness)**

**Training Equipment Purchase (itemize) \$ \_\_\_\_\_    \$ \_\_\_\_\_**

**Travel:**  
**(Specify travel charges and/or mileage costs)    \$ \_\_\_\_\_**

**Trainee Wages:**  
**(Calculate and List)    \$158,243.40**  
 $\$118.98 \text{ Total Wages Per Hour} \times 1330 \text{ Contact Hours} = \$158,243.40$

**Miscellaneous:**  
**\* (Must be itemized)    \$ \_\_\_\_\_**

**Sub Total    \$55,071.50    \$158,243.40**

**Total    \$55,071.50    \$158,243.40**

**(Total should be equal to**  
**Total project cost above)**

Number of persons being trained within this proposed project: 10

List salaries for those being trained: See Trainee Wage List  
\*Must be \$25 p/h or less

Anticipated Training Dates: Start: 8/28/17 Completion: 6/30/18.

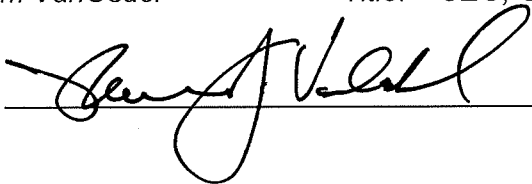
**SECTION 5.**

*As an authorized representative of the company listed above, I hereby certify that the information listed above and attached to this application is true and accurate.*

Name: Tom VanOsdol

Title: CEO, St. Vincent's Healthcare

Signature: \_\_\_\_\_



Date: 7/24/17

ADMIN ONLY Date Received: \_\_\_\_\_

**Section 6.            CEO            Approval/Disapproval**

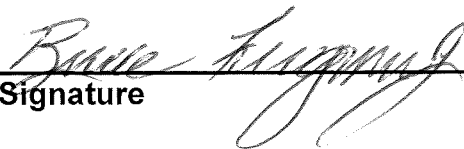
Approved:

Date: 7/31/17

Disapproved:

Date: \_\_\_\_\_

\_\_\_\_\_  
CEO Signature



**ADDENDUM TO VENDOR AGREEMENT  
BY AND BETWEEN FIRST COAST WORKFORCE DEVELOPMENT, INC.,  
dba CAREERSOURCE NORTHEAST FLORIDA  
AND  
St. Vincent's Health System, Inc.,  
dba St. Vincent's HealthCare**

This Addendum is part of the attached Vendor Agreement (Customized Training Agreement) by and between First Coast Workforce Development, Inc. dba CareerSource Northeast Florida ("FCWD") and St. Vincent's Health System, Inc. dba St. Vincent's HealthCare ("Vendor" or "Employer") for services described in the Vendor Agreement attached hereto. In consideration of the mutual covenant and stipulations set forth in the agreement and Addendum herein, the parties hereby agree as follows:

**1. COMPLIANCE WITH POLICIES AND LAWS**

The warranty of this Section specifically includes compliance by Vendor and its sub-Vendors with the provisions of the Immigration Reform and Compliance Act of 1986 (P. L. 99-603), the Workforce Innovation and Opportunity Act (WIOA), the Workforce Innovation Act of 2000, 45 CFR 98, the Temporary Assistance for Needy Families Program (TANF), 45 CFR parts 260-265, and other applicable federal regulations and policies promulgated thereunder and other applicable State, Federal, criminal and civil law with respect to the alteration or falsification of records created in connection with this Agreement. Office of Management and Budget (OMB) Circulars: Vendor agrees that, if applicable, it shall comply with all applicable OMB circulars, such as 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Vendor will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874, and the Contract Work Hours and Safety Standards Act (40.327-333), regarding labor standards for federally assisted construction sub-agreements.

**2. CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER MATTERS**

Vendor certifies that it is not currently debarred, suspended, or excluded from or for participation in Federal assistance programs, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency within a three-year period preceding the effective date of the Agreement in accordance with 29 CFR Parts 45, 74, 95 and 98. No contract shall be awarded to parties listed on the GSA List of Parties Excluded from Federal Procurement or Non-Procurement Programs.

**3. NON-DISCRIMINATION, EQUAL OPPORTUNITY ASSURANCES, CERTIFICATIONS, OTHER PROVISIONS**

As a condition of funding from FCWD under Title I of the WIOA, Vendor assures that it will comply fully with the following:

- 1) Title VI of the Civil Rights Act of 1964 as amended, 42 U.S.C. 2000d et seq., which prohibits discrimination on the basis of race, color or national origin.
- 2) Section 504 of the Rehabilitation Act of 1973 as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of disability.
- 3) Title IX of the Education Amendments of 1972 as amended, 20 U.S.C. 1681 et. Seq. which prohibits discrimination on the basis of sex in educational programs.
- 4) The Age Discrimination Act of 1975 as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age.
- 5) Section 654 of the Omnibus Budget Reconciliation Act of 1981 as amended, 42 U.S.C. 9849, which prohibits discrimination on the basis of race, creed, color, national origin, sex, handicap, political affiliation or beliefs.
- 6) Section 188 of the Workforce Innovation and Opportunity Act (WIOA), which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex, national origin, age, disability, political affiliation, or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or Participation in any WIOA Title I financially assisted program or activity.
- 7) The American with Disabilities Act of 1990, P.L. 101-336, which prohibits discrimination on the basis of disability and requires reasonable accommodation for persons with disabilities.
- 8) Equal Employment Opportunity (EEO): The Vendor agrees that it shall comply with Executive Order (EO) No. 11246, Equal Employment Opportunity, as amended by EO No. 11375, requires that Federal Vendors and sub-Vendors not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. It also requires the Vendor/sub-Vendor to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin and as supplemented in Department of Labor regulation 29 CFR Parts 33 and 37 as well as 41 CFR Part 60 and 45 CFR Part 80 if applicable.

- 9) Vendor also assures that it will comply with 29 CFR Part 37 and all other regulations implementing the laws listed above. This assurance applies to the grant applicant's operation of the WIOA Title I-financially assisted program or activity, and to all agreements Vendor makes to carry out the WIOA Title I-financially assisted program or activity. Vendor understands that the United States has the right to seek judicial enforcement of this assurance.

#### **4. CERTIFICATION REGARDING CLEAN AIR ACT, WATER ACT, ENERGY EFFICIENCY AND ENVIRONMENTAL STANDARDS, SOLID WASTE**

Clean Air and Water Act: When applicable, if this Contract is in excess of \$100,000, Vendor shall comply with all applicable standards, orders or regulations issued under the Clean Air Act as amended (42 U.S.C. 7401), Section 508 of the Clean Water Act as amended (33 U.S.C. 1368 et seq.), Executive Order 11738 and Environmental Protection Agency regulations (40 CFR Part 15). The Vendor shall report any violation of the above to the contract manager. Energy Efficiency: The Vendor shall comply with mandatory standards and policies relating to energy efficiency which are contained in the State of Florida's Energy Conservation Plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

Vendor will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in flood plains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205). The Vendor will comply with the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act (42 U.S.C. 6962).

#### **5. CERTIFICATION REGARDING LOBBYING AND INTEGRITY**

Vendor shall comply with the provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) 29 CFR Part 93. When applicable, if this Agreement is in excess of \$100,000, Vendor must, prior to contract execution, complete the Certification Regarding Lobbying Form. See Appendix A to 29 CFR and Appendix A to 45 CFR Part 74.13.

#### **6. CONFIDENTIALITY**

It is understood that the Vendor shall maintain the confidentiality of any information, regarding FCWD customers and the immediate family of any applicant or customer, that identifies or may be used to identify them and which may be obtained through application forms, interviews, tests, reports from public agencies or counselors, or any other source. Vendor shall not divulge such information without the written permission of the customer, except that such information which is necessary as determined by FCWD for purposes related to the performance or evaluation of the Agreement may be divulged to FCWD or such other parties as they may designate having responsibilities under the Agreement for monitoring or evaluating the services and performances under the Agreement, or to governmental authorities to the extent necessary for the proper administration of the law. All release of information shall be in accordance with applicable State laws, and policies of FCWD. No release of information by Vendor, if such release is required by Federal or State law, shall be construed as a breach of this Section.

#### **7. RIGHTS TO DATA/COPYRIGHTS AND PATENTS**

FCWD, State of Florida and the U.S. Department of Labor shall have unlimited rights to inventions made under contract or agreement: Contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements" and any implementing regulations issued by the awarding agency.

#### **8. MONITORING**

Upon reasonable notice and request, Vendor shall make available to FCWD all appropriate documents, papers and records or other data relating to matters covered by this contract, for examination and/or audit, and/or for the making of excerpts or copies of such records for the purpose of auditing and monitoring activities and determining compliance with all applicable rules and regulations, and the provisions of this Agreement. Vendor shall respond in writing to monitoring reports and requests for corrective action plans within 10 working days after the receipt of such request from FCWD.

## **9. PUBLIC ANNOUNCEMENTS AND ADVERTISING**

Vendor agrees that when issuing statements, press releases, request for proposals, bid solicitation, and other documents describing the project or programs funded in whole or in part under this Agreement, Vendor shall clearly state: (1) the percentage of the total cost of the program or project which will be financed with Federal money under this Agreement and (2) the dollar amount of Federal funds for the project or program.

## **10. PUBLIC ENTITY CRIMES**

Vendor shall comply with subsection 287 .L33(2)(a), F.S., whereby a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a Vendor, supplier, sub-Vendor or consultant under a contract with any public entity and may not transact business with any public entity in excess of the threshold amount provided in section 287.07, F.S., for Category Two for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

## **11. THE PRO-CHILDREN ACT**

Vendor agrees to comply with the Pro-Children Act of 1994, 20 U.S.C. 6083. Failure to comply with the provisions of the law may result in the imposition of civil monetary penalty up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity. This clause is applicable to all approved sub-contracts. In compliance with Public Law (Pub. L.) LO3-277, the Contract shall not permit smoking in any portion of any indoor facility used for the provision of federally funded services including health, day care, early childhood development, education or library services on a routine or regular basis, to children up to age 18.

## **12. TERMINATION FOR DEFAULT/CONVENIENCE**

This modified agreement may be terminated as follows:

1. Either party may request termination of modified agreement upon 30 days prior written notice to the other party.
2. FCWD may unilaterally terminate or modify this modified agreement, if for any reason either the U.S. Department of Labor or the State of Florida reduces funding through the grants under which this modified agreement is funded.
3. FCWD may unilaterally terminate this modified agreement at any time that it is determined that:
  - a. Vendor fails to provide any of the services it has contracted to provide; or
  - b. Vendor fails to comply with the provisions of this modified agreement; or
  - c. Such termination is in the best interest of FCWD.
4. Written notification of termination must be by registered mail, return receipt requested.

If Vendor disagrees with the reasons for termination, they may file a grievance in writing within ten days of notice of termination to FCWD, who will conduct a grievance hearing and decide, from evidence presented by both parties, the validity of termination.

## **13. ADDITIONAL PROVISIONS**

1. Independent Contractors. The parties' relationship is that of independent contractors. The Agreement does not create any employment, agency, franchise, joint venture, partnership or other similar legal relationship between the parties. Neither party has the authority to bind or act on behalf of the other party except as otherwise specifically stated in the Agreement.

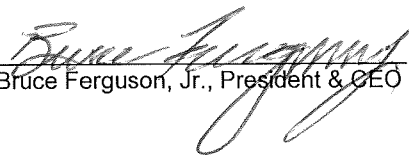


2. Corporate Compliance. Vendor has in place a Corporate Responsibility Program ("Program") which has as its goal to ensure that Vendor complies with federal, state and local laws and regulations. The Program focuses on risk management, the promotion of good corporate citizenship, including the commitment to uphold a high standard of ethical and legal business practices, and the prevention of misconduct. FCWD acknowledges Vendor's commitment to corporate responsibility and agrees that it will not act or conduct business in a manner that requires Vendor to violate or act in a manner that contravenes the Program. FCWD agrees to conduct all business transactions which occur pursuant to the Agreement in accordance with the objectives of the Program and Medicare billing requirements.
  
3. Ethical and Religious Directives. The parties acknowledge that the operations of Vendor and its affiliates are in accordance with the Ethical and Religious Directives for Catholic Health Care Services, as promulgated by the United States Conference of Catholic Bishops, Washington, D.C., of the Roman Catholic Church or its successor (the "Directives") and the principles and beliefs of the Roman Catholic Church are a matter of conscience to Vendor and its affiliates. The Directives are located at <http://www.usccb.org/bishops/directives.shtml>. It is the intent and agreement of the parties that neither the Agreement nor any part hereof shall be construed to require Vendor or its affiliates to violate the Directives in their operation and all parts of the Agreement must be interpreted in a manner that is consistent with the Directives.
  
4. Anti-Referral; Fraud & Abuse Provisions. Any remuneration exchanged between the parties shall at all times be commercially reasonable and represent fair market value for rendered services or purchased items. No remuneration exchanged between the parties shall be determined in a manner that takes into account (directly or indirectly) the volume or value of any referrals or any other business generated between the parties. FCWD does not have an indirect compensation arrangement with Vendor (as defined in the Stark II Regulations). Nothing contained herein requires the referral of any business between the parties.

IN WITNESS WHEREOF, Vendor and FCWD have caused this Agreement to be duly executed as of the date set forth below.

APPROVED BY:

First Coast Workforce Development, Inc.

BY:   
 Bruce Ferguson, Jr., President & CEO

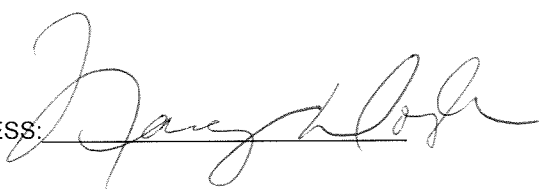
WITNESS: 

DATE 7/31/17

APPROVED BY:

St. Vincent's Health System, Inc.

BY:   
 Thomas VanOsdel, CEO

WITNESS: 

DATE 8/25/17



**ST. VINCENT'S**  
H E A L T H C A R E

**Employee Wage List**

<b>Name</b>	<b>Wage</b>	<b>Role</b>
Andy Delossanos	\$11.50	Security Ambassador
Ashley Flora	\$11.17	Patient Care Tech
Deana Stumbo	\$11.00	Monitor Tech
Olivia Taylor	\$12.22	Ancillary Care Provider
Zuleika Martinez	\$11.75	Phlebotomist
Jacob Himmelhaver	\$11.00	Patient Support Provider
Lorenzo Turner	\$13.50	Anesthesia Tech
Daniel Godfrey	\$11.22	Patient Support Provider
Shaneka Woods	\$13.12	Patient Support Provider
Christen Collier	\$12.50	Emergency Room Tech

# CUSTOMIZED TRAINING AGREEMENT

BETWEEN



AND

**St. Vincent's Health System, Inc.  
dba St. Vincent's HealthCare**

## **Part 1**

## **Employer Information**

1. **Company Name:** St. Vincent's Health System, Inc. dba St. Vincent's HealthCare
2. **Address:** 1 Shircliff Way, Jacksonville, FL 32204
3. **Contact Person:** Tom VanOsdol
4. **Phone:** 904-308-4027      **E-Mail:** Thomas.VanOsdol@ascension.org
5. **Federal IDN:** 59-3650609
6. **Description of Need: (Training Project – Name/Description)**  
Surgical Technology Training (1330 Contact Hours)

**Part II**

**Training Summary**

1. **Training Provider:** Florida State Community College
2. **Address:** 601 West State Street, Room #413, Jax, FL 32202
3. **Federal IDN:** 23-7168438
4. **Phone:** 904-633-8290
5. **Rate(s) of Pay of those being trained:** See Attached Trainee Wage List
6. **Description of Training Program:** See Attachment I
7. **Number of Individuals to be trained:** 10
8. **Will Trainees be hired Before Training?** Yes
9. **Program Starting Date:** 8/28/17 **Program Ending Date:** 6/30/18
10. **Length of Course:** 10 Months
11. **FCWD Cost of Course:** \$5,507.15/10 trainees = \$55,071.50 (total cost for # of trainees)
12. **Employer In-Kind Contributions: List and Attach.**  
(All costs must be substantiated by calculations  
Or determination of reasonableness)

Training Equipment Purchase (itemize) \$ \_\_\_\_\_

Travel:  
(Specify travel charges and/or mileage costs) \$ \_\_\_\_\_

Trainee Wages:  
(Calculate and List) \$158,243.40

\$118.98 Total Wages Per Hour x 1330 Contact Hours = \$158,243.40

Miscellaneous:  
 \* Facility usage (must be itemized)  
 Ex: Bldg size – Square Footage etc.  
 Number of hours used  
 Hourly/Daily Cost of Equipment use/rental  
 Cost of Energy Used (per hour, per day) \$ \_\_\_\_\_

13. **Location of Training:** Offsite - FSCJ

14. **Employer will allow the CareerSource Northeast Florida Career System to provide job candidates to fill any vacancies realized through the advancement of those trained and not filled internally.**
15. **The training request will increase the competitiveness of the Employee and the Employer.**
16. **The training request relates to the introduction of new technologies; introduction to new production or service procedures; workplace literacy; or upgrading to new jobs that require additional skills.**
17. **Employer certifies employees in training have an established work history with Employer for Six (6) Months or More; or will reach the (6) Month Mark by the Training Start Date.**
18. **Employer must meet the Fair Labor Standards Act requirements for an Employee-Employer Relationship (Must meet Florida Minimum Wage Standard).**
19. **Employer will provide SSN and Copy of I-9 (Along w/ Copies of Documents used for I-9 Verification) for all trainees.**
20. **Employer agrees to submit a copy of the skills attainment certificate within 7 days after the completion of training.**
21. **Employer agrees to provide proof of payment to the training provider for services rendered (i.e., copy of cancelled check, bank/credit card statement) within 30 days after the completion of training.**
22. **Employer agrees to submit reimbursement invoice within 30 days after the completion of training.**
23. **First Coast Workforce Development, Inc. (FCWD) dba CareerSource Northeast Florida agrees to reimburse Employer for the Cost of Training Expenses, as described in Paragraph 11, within 30 days after Employer's submission of required documentation of the Training and evidence that the Training Expenses incurred have been paid.**

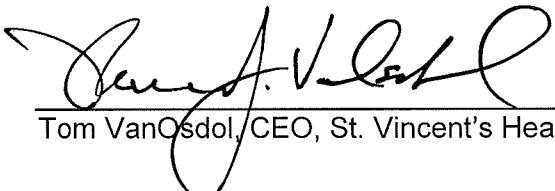
**Part III**

**BUDGET**

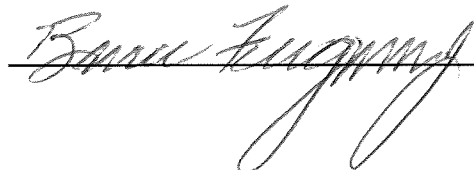
<b>Budget Category</b>	<b>FCWD Contribution</b>	<b>Employer Contribution</b>	<b>Total Program Cost</b>
<b>Course Cost</b>	<b>\$55,071.50</b>	<b>\$158,243.40</b>	<b>\$213,314.90</b>
<b>Total Costs</b>	<b>\$55,071.50</b>	<b>\$158,243.40</b>	<b>\$213,314.90</b>

**In Witness thereof, the parties hereto have made and executed this document on the respective dates under each signature:**

**As to Employer:**

By:  Date: 8/25/17  
Tom VanOsdol, CEO, St. Vincent's Healthcare

**As to First Coast Workforce Development, Inc:**

By:  Date: 8/25/17

## Part IV

### Attachment I

### Description of Training Program

(To include Certificate of completion and attainment of skills)

#### ***Florida State College at Jacksonville's Training Program for Surgical Technology – 9 Courses - 1330 Contact Hours.***

#### **Surgical Technology – 9 Courses**

*This Program prepares students for a career as members of the surgical team in the operating room under the direct supervision of professional nurses and surgeons. The instruction includes a combination of classroom studies, classroom lab practice, and clinical experience in the perioperative arena (operating room, pre- and post-anesthesia care and labor and delivery) which prepares students to assist members of the surgical team (surgeons, anesthesiologists, nurses and surgical technologists). Particular emphasis is placed upon the skills involved in scrubbing and circulating a wide variety of surgical procedures and the preparation and maintenance of sterilized and unsterilized supplies.*

<b>Courses</b>	<b>Start Date</b>	<b>End Date</b>	<b>Total Hours</b>
1. HSC 0003-Basic Healthcare Worker	8-28-17	9-13-17	90
2. STS 0010-Surgical Technologist 1	9-14-17	11-20-17	185
3. STS 0010L-Surgical Technologist 1 Lab	9-14-17	11-20-17	158
4. STS 0015-Central Supply Technician	11-21-17	1-12-18	75
5. STS 0015L-Central Supply Technician Lab	11-21-17	1-30-18	135
6. STS 0011-Surgical Technologist 2	2-16-18 And 3-16-17	2-16-18 And 3-16-17	16
7. STS 0011L-Surgical Technologist 2 Lab/Clinical	1-31-18	4-23-18	327
8. STS 0012-Surgical Technologist 3	4-27-18; 5-18-18; and 6-21-18	4-27-18; 5-18-18; and 6-21-18	24
9. STS 0012L-Surgical Technologist 3 Lab/Clinical	4-27-18	6-29-18	320



**ST. VINCENT'S**  
H E A L T H C A R E

**Employee Wage List**

<b>Name</b>	<b>Wage</b>	<b>Role</b>
Andy Delossanos	\$11.50	Security Ambassador
Ashley Flora	\$11.17	Patient Care Tech
Deana Stumbo	\$11.00	Monitor Tech
Olivia Taylor	\$12.22	Ancillary Care Provider
Zuleika Martinez	\$11.75	Phlebotomist
Jacob Himmelhaver	\$11.00	Patient Support Provider
Lorenzo Turner	\$13.50	Anesthesia Tech
Daniel Godfrey	\$11.22	Patient Support Provider
Shaneka Woods	\$13.12	Patient Support Provider
Christen Collier	\$12.50	Emergency Room Tech