

**CareerSource Northeast Florida
Executive Committee Meeting
Minutes – June 22, 2022**

Members in attendance:

Clay Lyons
Elaine Johnson
John (Jake) Schickel
L. Wayne McClain
Joe Pickens
Darryl Register

Excused/Absent:

Kevin Doyle

Staff: Bruce Ferguson, Rebecca Livingston, Cheryl Taylor, Jay Loy, Steven Dionisio, Melissa Terbrueggen, Ivette Berrios, Angie Pineiro

Welcome and call to order:

9:00 a.m. Chairman, Wayne McClain welcomed the Executive Committee members and called the meeting to order.

ACTION ITEMS

April 8, 2022, Executive Committee Meeting Minutes:

Motion to approve minutes made by Darryl Register; seconded by Elaine Johnson; motion passed unanimously, and minutes approved.

CareerSource NEFL Budget FY 2022-2023:

- The Workforce Innovation and Opportunity Act funds about a 4% reduction in both the adult and youth categories. That is down about \$100,000 in each. On the expense side, the minimum wage will increase to \$15 an hour which mirrors what the state legislature did for state employees. This gives grade levels 1 – 3 to an 11.4% increase and grade levels 4 – 12 to an 8% increase. To offset that, the incentive pool has been decreased from 4% to 3% and 6 FTE's were eliminated which were vacant. The training funds were also decreased but funds are still more than what was utilized this year for both customized and traditional scholarship funds.
- Motion to approve the proposed budget made by Elaine Johnson; seconded by Darryl Register; motion passed unanimously, and budget approved

Occupational Skills Training Policy:

- This policy covers the different types of trainings including our ITA's customized trainings. Revisions include an increase to the regional self-sufficiency wage from \$25 to \$30. In addition, some language was eliminated from the policy that requires an employer-based training request to represent a significant layoff avoidance strategy. This aligns with the guidance under Customized Training.
- Motion to approve the policy made by Clay Lyons; seconded by Jake Schickel; motion passed unanimously, and policy approved.

Youth Contracts:

- The contracts for Eckerd Youth Alternatives, Inc. and St. Johns County School District (FCTC) are renewals for out-of-school youth services for PY 2022-2023. Staff have reviewed and recommend for renewal.
- Motion to approve both contracts made by Jake Schickel; seconded by Clay Lyons; motion passed unanimously, and youth contracts approved.

Operations Update:

- The centers' numbers are slightly down from last year. There is much being done from the marketing outreach side to drive more people into the centers. The data only reflects activity in the brick-and-mortar centers. Data from our mobile teams will be added moving forward. Job orders are down a bit but continue to be strong. Software Developers remain number 1 on the Top 10 Occupations List. Elaine Johnson requested the presentation from the 2022 CSNEFL Regional Workforce Forum. Rebecca will share the link with the committee.

Legislative Update:

- The REACH Act requires the state to assign a letter grade for each of the workforce boards. There are seven metrics plus one extra credit metric. Historical data has been requested to get a picture of where we are on the different metrics. We did very well on several metrics and there are a couple others that need work. We have a greater understanding from the state on the threshold/targets. We anticipate a first baseline in October. The state gave a brief report on the Regional Realignment Study at the state meeting a couple weeks ago. They will begin to meet with boards across the state, stakeholders and elected officials to get input.

- Question: How will the state publish the grades? It is almost certain that grades will be posted in the REACH Act portion on the state website for CareerSource Florida. Question: What are the repercussions of receiving a C, D, or F grade? No information has been released regarding the potential repercussions of receiving a below average grade.

Strategic Visioning Update:

- We have been working with JaxUSA to attend recruiting events for high school seniors. This was done with most of the counties within northeast Florida. Overall, 80 employers participated and approximately 800 youths attended. Attendees received help with interviewing skills and participated in Vystar's Reality Fair which is an introduction to financial literacy for graduating seniors. We received great feedback from employers.
- Choices 2022 is a summer internship program beginning June 6th supporting about 20 youths in Duval, St. Johns, and Putnam counties. It was challenge recruiting youths this summer. This may be because many youths already had a job. Also, because of the funding stream we are utilizing, we have eligibility requirements. The combination of the two has decreased the number of individuals participating. Nonetheless, we have strong stories with the employers. Experiences are diverse and include information technology, medical office training, logistics training, and exposure to airspace industry.
- The Work-Based Learning and Apprenticeship is going very well. The Snider Electric for HVAC apprenticeship just started their first class. Flagler Hospital's Registered Surgical Tech Program is starting in July. This is our first healthcare registered apprenticeship program within northeast Florida. The Construction Ready Program completed another session and graduated 10 individuals.
- We have started creating short videos of staff explaining how they work with businesses and work seekers. Rebecca played the first video for the committee.

Public Comment: None.

The meeting was adjourned at 9:30 a.m.