



**First Coast Workforce Development, Inc. (dba CareerSource Northeast Florida)
Full Board Meeting – July 27, 2023**

Board members in attendance:

- Baker: Clay Lyons
- Clay: Paul Cummins
- Duval: Kevin Doyle
Michael Templeton
Diane Williams
Elaine Johnson
Amy Rice
John (Jake) Schickel
- Nassau: Duane Ziller
- Regional: Kirk Barras
Tim Hinson
Joe Pickens
Darryl Register
Lucia Valdivia-Sanchez
Beth Payne

Board members excused/absent: L. Wayne McClain, Angie White, Robert Williams

Staff in attendance: Bruce Ferguson, Rebecca Livingston, Angie Pineiro, Jay Loy, Ivette Berrios, Steve Dionisio, Joel Hickox, Denise Bolser, Atheia Gillespie, Rhonda Bryant, Rebecca Rogers, Mike Lashbrook, Cheryl Taylor

Others in attendance: Yelena Filippovich, India Creech, Kimberly Grey, Reggie Lott, Jean Reddick, Christian Reis, Emily Clevenger, Anna Lebesch, Ann Watts, Karen Marino, Joann Manning, Kelly Barrera, Linda Woodard, Laurence Greene

Welcome and call to order:

9:30 a.m. Kevin Doyle, Board Chair welcomed the CSNEFL Board of Directors and called the meeting to order.

Roll call:

Present/absent list above; Quorum was established according to the bylaws.

ACTION ITEMS

Approval of April 27, 2023, CSNEFL Full Board Meeting Minutes:

Motion to approve minutes made by Jake Schickel; seconded by Elaine Johnson; motion passed unanimously, and minutes approved.

Related Party Contracts:

Per Florida Statute 445, any contract with a board member or related party must be approved by a two-thirds majority of quorum. All conflict-of-interest forms have been completed and received and those members abstained from the vote. The Board reviewed three annual renewal contracts with county chambers and economic development partners and a funding assistance application for customized training.

- Baker County Chamber of Commerce Contract - FCWD, Inc Board members with a conflict are Darryl Register, President. Darryl Register was present and abstained from the vote. **Motion to approve the contract made by Amy Rice; seconded by Tim Hinson; Darryl Register abstained from the vote; motion passed unanimously and contract approved.**

- Clay County Economic Development Contract – FCWD, Inc. Board member with a conflict is Dr. Joe H. Pickens, board member of the Clay County Economic Development Corporation. Dr. Pickens was present and abstained from the vote. **Motion to approve the contract made by Darryl Register; seconded by Elaine Johnson; Dr. Joe H. Pickens abstained from the vote; motion passed unanimously, and contract approved.**

- Putnam County Chamber of Commerce Contract – FCWD, Inc. Board members with conflicts are Dr. Joe H. Pickens and L. Wayne McClain, board member of the Putnam County Chamber of Commerce. L. Wayne McClain was not present but abstained from the vote through his conflict-of-interest form filed in the corporate office. **Motion to approve contract made by Clay Lyons; seconded by Kirk Barras; Dr. Joe H. Pickens abstained from the vote; motion passed unanimously, and contract approved.**

- Miller Electric Customized Training Contract – FCWD, Inc. Board members with conflicts are Tim Hinson, Training Director for Miller Electric; Kirk Barras, President of the Jacksonville General Apprentice Association; and Clay Lyons, Partner at Lyons & Lyons. **Motion to approve contract made by Darryl Register; seconded by Elaine Johnson. Tim Hinson, Kirk Barras, and Clay Lyons abstained from the vote; motion passed unanimously, and contract approved.**

PROGRAM

Out of School Youth Program:

Rhonda Bryant, CSNEFL Regional Director, Youth Career and Pathways introduced the following Out of School Youth Program contractors and their services.

- Eckerd Connects – India Creech and Kimberly Grey gave a presentation on Young Adult Workforce Services which provide paid internships, mentoring, work readiness development and job placement assistance.
- First Coast Technical College – Yelena Filippovich gave an overview of their Career Navigators program which includes industries such as industrial, health sciences, public safety, and adult education.
- Wealth Watchers – Reginald Lott gave a presentation of their COFFEE project which is a construction program for out of school young adults providing comprehensive in-class training and on-site work experience.

Operations Update:

- Employment data for June 2023 was presented. There was a slight uptick from May 2023. Much of this is seasonal but could also indicate more people entering the labor force. Job growth grew over 5% from last year. Hospitality is strong and showing growth across the board. In June, the number of job seekers went up in the career centers. Job orders are down a bit but overall remain steady.
- Recruitment events dropped off a bit which is not unusual for this time of year. We anticipate numbers to be back up in the fall. There were 9 events in the month of June. An event yesterday at the Beach Blvd location had a great mix of employers including the Mayo Clinic and law enforcement for a total of 27 employers and 120 attendees. There are plans to hold recruitment events for businesses offering virtual/remote jobs.
- Roundtable discussion occurred. Each board member gave an update on what they are seeing in their organizations/industries with job seekers and employment trends.
- Our next Board meeting will be held at the WJCT Studios on October 19, 2023 followed by the Regional Workforce Forum.

Public Comment:

None.

The meeting was adjourned by the Board Chair, Kevin Doyle at 10:50 a.m.