



**First Coast Workforce Development, Inc. (dba CareerSource Northeast Florida)
Full Board Meeting – January 25, 2024**

Board members in attendance:

Kevin Doyle	Clay Lyons
L. Wayne McClain	Kirk Barras
Michael Templeton	Tim Hinson
Diane Williams	Joe Pickens
Elaine Johnson	Lucia Valdivia-Sanchez
Amy Rice	Angie White

Board members excused/absent: Duane Ziller, Paul Cummins, Beth Payne, John (Jake) Schickel, Darryl Register

Staff in attendance: Bruce Ferguson, Rebecca Livingston, Angie Pineiro, Jay Loy, Ivette Berrios, Steve Dionisio, Mike Lashbrook

Others in attendance: Commissioner Huppmann, Dr. Linda Woodard

Welcome and call to order:

9:30 a.m. Kevin Doyle, Board Chair welcomed the CSNEFL Board of Directors and called the meeting to order.

Roll call:

Present/absent list above; Quorum was established according to the bylaws.

Nassau County Commissioner Huppmann was also in attendance and an introduction was given.

ACTION ITEMS

Approval of October 19, 2023, CSNEFL Full Board Meeting Minutes:

Motion to approve minutes made by L. Wayne McClain; seconded by Elaine Johnson; motion passed unanimously, and minutes approved.

Acceptance of FCWD, Inc 2022-2023 Audit:

Brad Hough with Powell & Jones, CPA presented an overview of the audit and answered questions from the Board. There were no findings resulting in a clean audit opinion. Motion made to accept audit by Clay Lyons and seconded by Elaine Johnson. Motion carried unanimously.

PROGRAM

Search Committee Update:

On November 2nd, Bruce Ferguson announced his retirement effective July 26th. To facilitate the search for a new incumbent, the Search Committee has been formed. The committee members are Kevin Doyle, Tim Hinson, Amy Rice, Darryl Register, Wayne McClain, and Elaine Johnson serving as Chair. RFQs were sent out to 3 search firms and Winner Partners has been selected. The Search Committee has developed a job description. The first round of candidate interviews is targeted to begin next month in February. Finalist candidate interviews are targeted for March. The Search Committee hopes to have a selection and offer to a final incumbent by April.

State of Manufacturing:

Lake Ray, President of First Coast Manufacturers Association gave a presentation on the manufacturing industry in Florida. Mr. Ray's overview included salaries, the impact on the state economy and the impact of artificial intelligence on manufacturers.

Roben Faircloth, Industry Manager – Manufacturing, Aviation, and Aerospace, shared training success stories from the BAE Systems and Danone apprenticeship programs.

Operations Update:

December 2023 Employment statistics were reviewed. There was a 4.2% net job growth with 1500 new jobs added in manufacturing. Center visits for December were down but were similar to this time last year. Digital platforms may have contributed to these numbers. Job orders are down slightly.

Rapid Response Team - CareerSource Northeast Florida provides proactive local Rapid Response activities to assist adversely affected employers and workers following the announcement of a permanent closure, layoff, or natural disaster resulting in a mass job dislocation. Our Rapid Response Team provided services to Tyson, West Fraser and Jinko.

Upcoming events – A virtual job fair was held on January 11th with 22 employers and 121 job seekers in attendance. We have a new event called Recruitment Wednesdays. We had 4 employers and 43 job seekers attend on January 17th. The Healthcare Virtual Hiring and Education Fair that was held on January 24th saw 11 employers and 71 job seekers.

Public Comment:

None.

The meeting was adjourned by the Board Chair, Kevin Doyle at 10:40 a.m.