

**CareerSource Northeast Florida  
Executive Committee Meeting  
Minutes – December 6, 2023**

Members in attendance:

Kevin Doyle  
Tim Hinson  
L. Wayne McClain  
Elaine Johnson  
Darryl Register  
John (Jake) Schickel  
Amy Rice

Excused/Absent:

Joe Pickens

Staff: Bruce Ferguson, Rebecca Livingston, Cheryl Taylor, Ivette Berrios, Jay Loy, Steven Dionisio, Angie Pineiro, Melissa Terbrueggen, Brandy Buckingham

**1. Welcome and call to order:**

9:00 a.m. Chairman Kevin Doyle, welcomed the Executive Committee members and called the meeting to order. The members congratulated Bruce on announcing his retirement in July 2024. Kevin Doyle gave a special thanks to the entire team for helping make the Talent Forum such a great event. Our keynote speaker for the event, Mark Wilson, was just announced as Florida Trend's Person of the Year.

**ACTION ITEMS**

**2. September 27, 2023, Executive Committee Meeting Minutes:**

Motion to approve minutes made by Tim Hinson; seconded by Elaine Johnson; motion passed unanimously, and minutes approved.

**3. Letter Grade Update:**

- The memo regarding the Letter Grade Methodology for PY 2023-2024 from the State shows adjustments to two metric targets: Participants with Increase Earnings is moving from 45% to 50%. The Reduction in Public Assistance is moving from 35% to 50%. Every board hit those target measures which is one of the reasons they are moving up.

- There is also an addition to the extra credit metric for individuals who are co-enrolled in WIOA Title II and IV programs which will help us increase our extra credit rate.

#### **4. State Policy Update:**

- Statewide Standardization of Tools and Services: policy outlines the requirement for the statewide use of state-procured tools and services and the framework for decision-making. Extensive discussion occurred.
- Identification of Regional Planning Areas: the policy outlines the process for identifying regional planning areas for groups of two or more local workforce development areas. The policy states that planning regions must include, at a minimum, two contiguous local areas within Florida. This will put us either south with Flagler county and Volusia county or west with Bradford county, etc. This will not be looked at until fall 2024 because both of those areas are currently going through realignment and consolidation. We did get a short comment period and we added our language “as appropriate”.
- SNAP Program: At our previous meeting, we discussed that they were expanding the age range for SNAP up to age 59 for individuals required to work. They then rescinded that and went up to age 52. This policy is now taking the age back up to age 59. This was effective November 20, 2023. We have yet to receive any referrals for ages 50 and up. Statistically, only 17% of individuals that are required to do it, come into the system. We continue to monitor this.

#### **5. Operations Update:**

- The October 2023 Employment Statistics was presented. We saw a slight uptick in unemployment. Our net job numbers have jumped right back up to where we normally see them. Career Center visits dropped in November. This is not unusual for this time of year. We are seeing activity pick up significantly this year.
- National Apprenticeship Week took place November 13-19; celebrating 5 Surgical Technologist graduates from UF Health St. Johns. “Earn As You Learn” Recruitment event was held at the Gateway location. 11 employers and 51 job seekers attended the event. Other past events included a Workforce Training Grants webinar and a job fair at the Southside Career Center with 35 job seekers in attendance.
- Upcoming events include:
  - Job Fair (Clay County Career Center) – December 7<sup>th</sup> at 10:00 a.m.
  - Job Fair (Virtual) – December 14<sup>th</sup> at 10:00 a.m.
  - Webinar on Customized Training Program January 18<sup>th</sup> at 10:00 a.m.

- Our next Board meeting will be held at our Career Center (southside location).

**Public Comment:** None.

The meeting was adjourned at 9:30 a.m.