



## Supplemental Nutrition Assistance Program (SNAP) Employment and Training (E&T) Job Search Report

**Participant's Name:** \_\_\_\_\_ **Case Number:** \_\_\_\_\_

As a participant in the SNAP E&T program, you have been assigned to Supervised Job Search. You must complete \_\_\_\_\_ job searches per \_\_\_\_\_. You can use this form to record your job search efforts, which include, but are not limited to, receiving job referrals from career center staff, completing and submitting applications, submitting resumes, meeting with potential employers, attending interviews, attending job fairs, and calling potential employers.

Please return the completed form to program staff located at \_\_\_\_\_ by: \_\_\_\_\_.  
(Address of Local Career Center) (Date)

If you need assistance, please call \_\_\_\_\_ at \_\_\_\_\_.  
(Program Staff) (Telephone Number)

Date	Company's Name Company's Address (or website where you applied)	Job/Position Applied For	Contact Person's Name	Time spent	Result
	1.				<input type="checkbox"/> Applied/Resume Submitted <input type="checkbox"/> Interviewed <input type="checkbox"/> Attended a Job Fair <input type="checkbox"/> Hired <input type="checkbox"/> Other: _____
	2.				<input type="checkbox"/> Applied/Resume Submitted <input type="checkbox"/> Interviewed <input type="checkbox"/> Attended a Job Fair <input type="checkbox"/> Hired <input type="checkbox"/> Other: _____
	3.				<input type="checkbox"/> Applied/Resume Submitted <input type="checkbox"/> Interviewed <input type="checkbox"/> Attended a Job Fair <input type="checkbox"/> Hired <input type="checkbox"/> Other: _____
	4.				<input type="checkbox"/> Applied/Resume Submitted <input type="checkbox"/> Interviewed <input type="checkbox"/> Attended a Job Fair <input type="checkbox"/> Hired <input type="checkbox"/> Other: _____
	5.				<input type="checkbox"/> Applied/Resume Submitted <input type="checkbox"/> Interviewed <input type="checkbox"/> Attended a Job Fair <input type="checkbox"/> Hired <input type="checkbox"/> Other: _____
	6.				<input type="checkbox"/> Applied/Resume Submitted <input type="checkbox"/> Interviewed <input type="checkbox"/> Attended a Job Fair <input type="checkbox"/> Hired <input type="checkbox"/> Other: _____
	7.				<input type="checkbox"/> Applied/Resume Submitted <input type="checkbox"/> Interviewed <input type="checkbox"/> Attended a Job Fair <input type="checkbox"/> Hired <input type="checkbox"/> Other: _____
	8.				<input type="checkbox"/> Applied/Resume Submitted <input type="checkbox"/> Interviewed <input type="checkbox"/> Attended a Job Fair <input type="checkbox"/> Hired <input type="checkbox"/> Other: _____
	9.				<input type="checkbox"/> Applied/Resume Submitted <input type="checkbox"/> Interviewed <input type="checkbox"/> Attended a Job Fair <input type="checkbox"/> Hired <input type="checkbox"/> Other: _____
	10.				<input type="checkbox"/> Applied/Resume Submitted <input type="checkbox"/> Interviewed <input type="checkbox"/> Attended a Job Fair <input type="checkbox"/> Hired <input type="checkbox"/> Other: _____

**Certification Statement:** This is to certify that I received job referrals from career center staff, completed and submitted applications, submitted resumes, met with potential employers, attended job interviews, attended job fairs or visited with the above employers to obtain employment. The information contained in this Job Search Report is accurate and shows my efforts.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_