

Date: July 15, 2026
To: CareerSource Northeast Florida Board of Directors
From: Kevin Doyle, Chair
Re: CareerSource NEFL Board Meeting

A CSNEFL Board of Directors meeting is scheduled **Thursday, July 23, 2026**, at 9:30 a.m. Please direct questions to Ranisha Jackson at 904.213.3800, ext. 2010 or rjackson@careersourcenefl.com.

**CareerSource NEFL Career Center – Southside location
11268 Beach Blvd, Jacksonville, FL 32246**

A G E N D A

1. Call to Order & Roll Call – Kevin Doyle, Chair
2. Action Items:
 - a. Approval of April 23, 2026, Board of Directors Meeting Minutes
 - b. Related Party Contract:
 - i. LignoTech Florida Customized Training Contract
 - ii. Miller Electric Customized Training Contract
 - iii. Putnam County Chamber of Commerce Contract
 - iv. Clay County Economic Development Corporation Contract
3. Introduction of New Board Members – Kevin Doyle
 - a. Ben Sedrine – Campus President, Keiser University, Jacksonville
 - b. Lynn Brannen – Senior Program Manager, Miller Electric Company
4. Program:
 - a. Crowley Workforce Strategy Presentation – Dr. Jim Bender, Director, Culture & Communities and Workforce Strategy, Crowley
5. Operations Update – Cheryl Taylor
6. Talent Advancement Network (TAN) Quarterly Update – Melissa Terbrueggen
7. Public Comment (Complete a speaker form prior to being recognized, 3-minute limit)
8. Next Meeting Date/Location Full Board Meeting:

October 22, 2026, at 9:30 a.m. to 11:00 a.m.
CareerSource NEFL Career Center (Southside)
11268 Beach Blvd, Jacksonville, FL 32246

Board members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting and declare the following:

- 1) your name and (if applicable) position on the Board,***
- 2) the nature of the conflict; and***
- 3) who will gain or lose as a result of the conflict.***

Please also fill out form State Form 8B prior to the meeting

Board of Directors

Officers

Kevin Doyle, **Chair**
Diane Williams, **Vice Chair**
Elaine Johnson, **Treasurer**

Kirk Barras
Amy Rice
Clay Lyons
L. Wayne McClain
Terrill Morgan
Beth Payne, AICP
Michael Rathjen
Darryl Register
Jennifer Roach
Lucia Valdivia-Sanchez
John (Jake) J. Schickel, Esq.
Michael F. Templeton
Donna Wagner
Ben Sedrine
Lynn Brannen